



ADMINISTRATION FOR
CHILDREN & FAMILIES

Region IV
61 Forsyth St., SW, Suite 4M60
Atlanta, GA 30303-8909
Phone: (404) 562-2800 / 2900

July 24, 2013

Dear Colleague:

You are cordially invited by the Federal Executive Board (FEB) to represent your agency and participate in the Intergovernmental, Collaboration & Community Outreach Council's (IC3) Community Forum. The purpose of the Forum is primarily to inform providers who offer services to underserved populations, including Refugee, African American, Hispanic, Elderly and Veteran constituents of the services available through Federal agencies. The IC3 Outreach Forum is a collaborative effort with our federal partners and is hosted by the Georgia Department of Human Services, Division of Family and Children Services, Refugee/Federal Programs.

Each agency would give a brief overview of what it has to offer and the programs that may help our targeted population. We would also request that your agency provide handouts and other pertinent information for attendees. Tables will be available for agency displays and/or handouts **but the agency must request a table**. The venue for this Forum is the Georgia Piedmont Technical College Conference Center, at 495 North Indian Creek Drive | Clarkston, GA 30021 | 404-297-9522. This is the former DeKalb Technical College. The program is from 1:00 p.m. – 4:00 p.m. on August 28, 2013. We would like agencies who are participating to arrive by 12:30 p.m.

I hope you will be able to join us, for your perspective will add an invaluable dimension to this important discussion. We are presently attempting to finalize our agenda, and it is important that we identify those federal agencies and managers who will have a display table and/or will be presenting at the Forum. To confirm your participation and to request a table please contact us by no later than Friday, August 9, 2013, by e-mail to Koneta.perkins@acf.hhs.gov. If you are not able to attend, please consider sending a representative. Should you have any questions please call Carol Osborne at 404-562-2831. I look forward to your participation.

Sincerely,

Carlis Williams
Southeast Regional Administrator
Administration for Children and Families and
FEB Vice-Chairperson